🎧 Procedure to Join RS Meeting (NIC Huddle)

Procedure: Step-by-step guide for NIC VPN Admins to join a Remote Support (RS) Meeting using NIC Huddle.

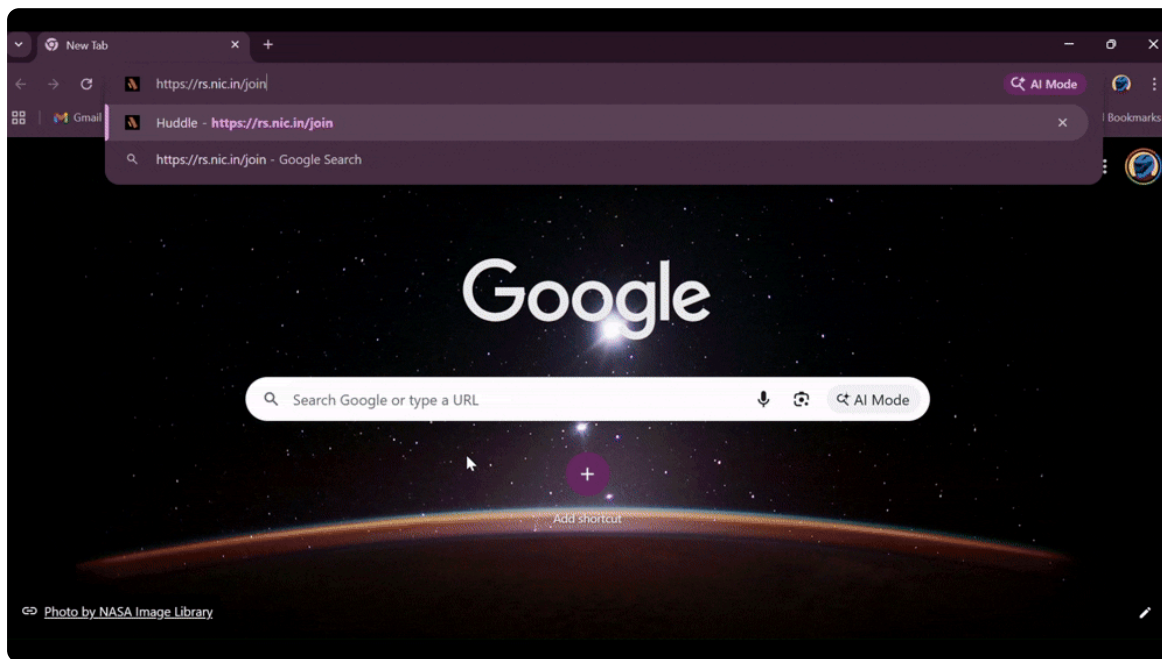**Document:** Procedure to create Join RS Meeting   **Classification:** Restricted   **Audience:** 💁 NIC VPN Admins
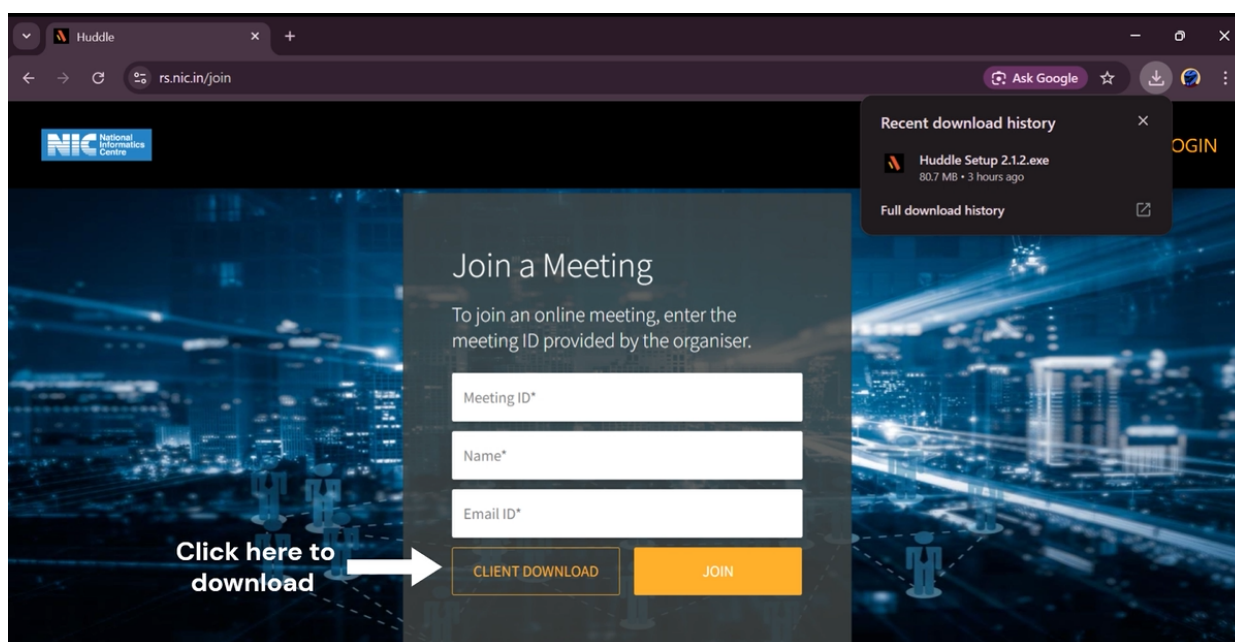
Date: 📅 November 2025

➜] A. Join the Meeting

Go to URL and Download Client

Go to the URL Huddle (`rs.nic.in`) and first **Download the client**.

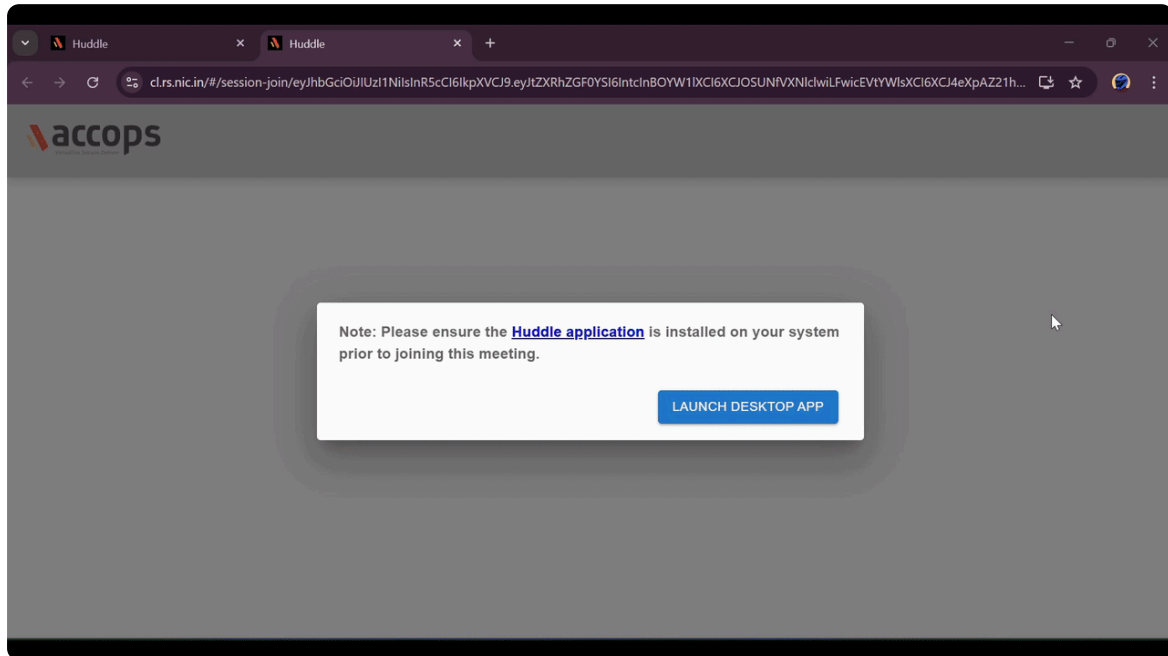

Meeting login screen at NIC Huddle.

Enter Meeting Details and Launch

You can join the meeting either via the Meeting URL received over mail from the Organiser, or by entering a shared Meeting ID.

If you use the meeting URL, the Meeting ID will be filled by default.
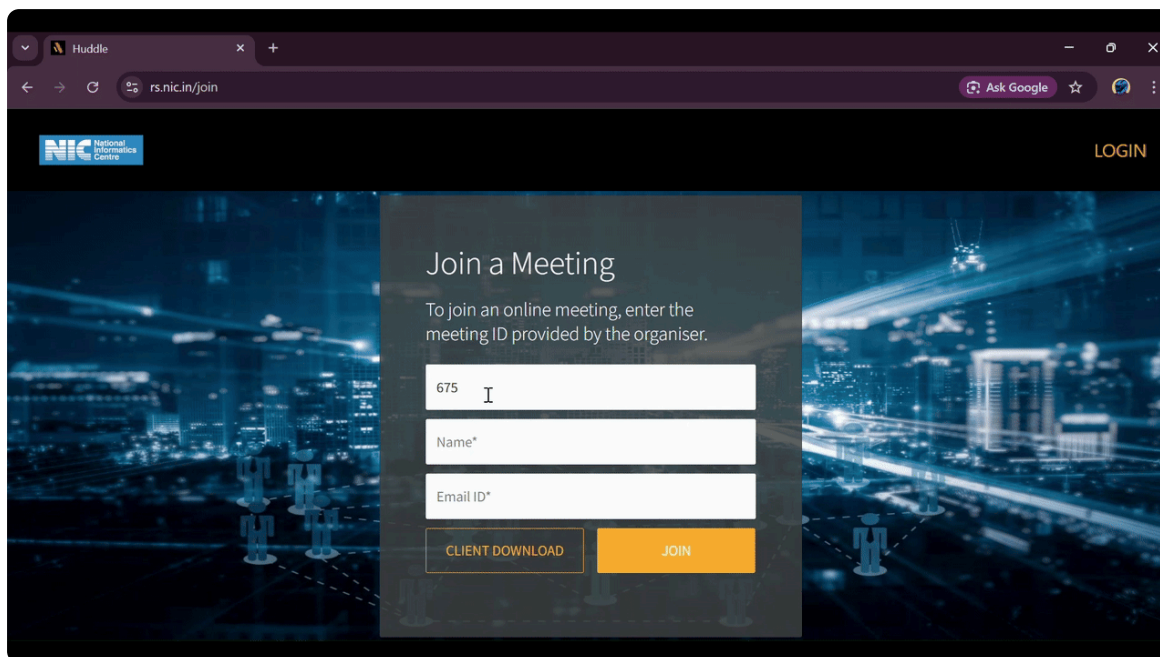If the organizer has only shared the meeting ID, enter the ID manually.

Click launch desktop app

Launch Desktop App

When prompted to ensure the client is installed, click on **Launch Desktop APP**.
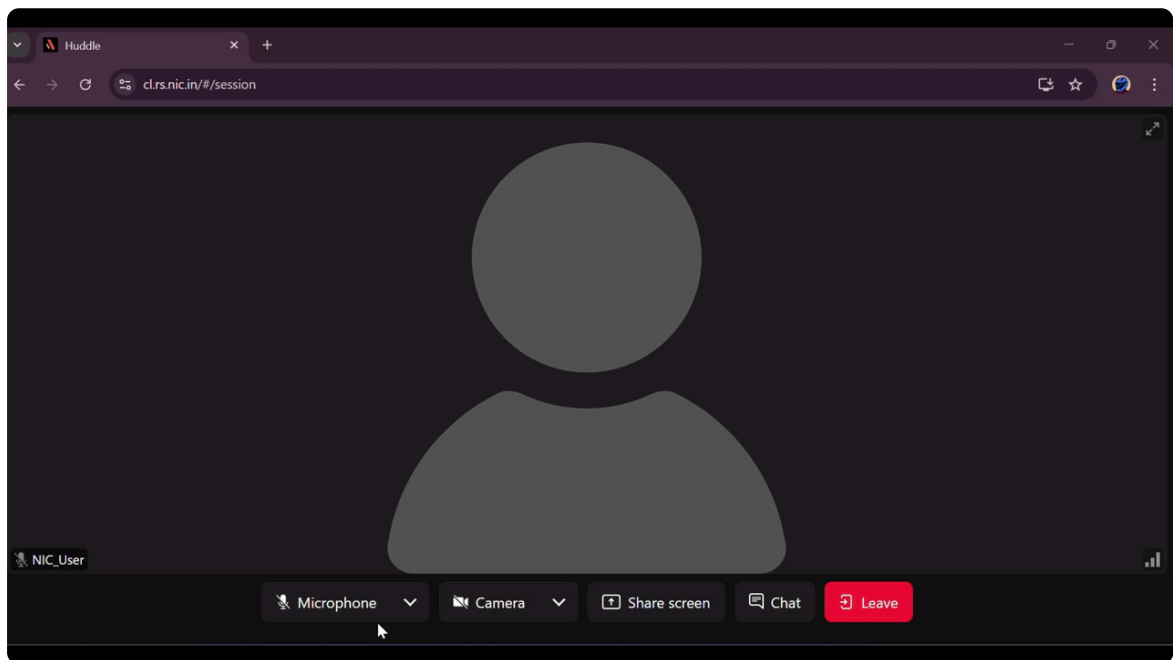

Click Launch Desktop APP.

⚙ B. Meeting Controls

Available Options

Once you join the meeting, you will have the following options at the bottom of the screen:

Share screen option to share your screen.
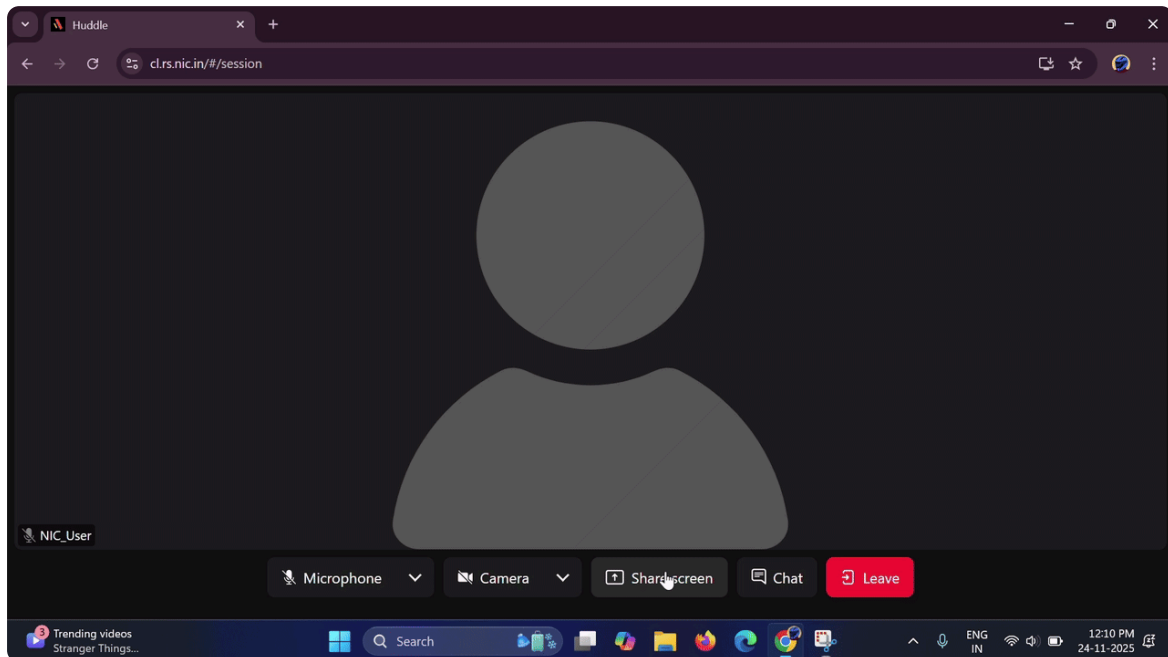
Microphone options to mute and unmute yourself.

Chat option to share files and chat.

Meeting options interface.

Request Remote Access

Once a screen is shared by another user, the user at the other end (the admin) will have the **Remote Access** option to request control of the shared screen.

Remote Access option when screen is shared.